

Dear Students and Parents:

The Pre-Existing Textbook Condition form is designed to protect the student from being charged for damages in the textbook that existed at the time your student was assigned the book.

You can think of this form like book insurance. You wouldn't want to drive a car without car insurance because if you damaged the car, you would be responsible to pay for the repairs from your own pocket.

Likewise, students who do not turn in a form will be charged for damages found when they return the book. The excuse of "It was like that when I got it" will be ignored. We have no idea what condition the book was in at the time it was assigned. It is the responsibility of the student to inform us of problems with the book.

Please take a few moments to go through the book and mark down any obvious problems. In general a textbook inspection for damages takes less than two minutes. We focus on the covers of the books, the binding, the edges of the pages when the book is closed, and the corners of the covers. We are looking for any damage such as writing (besides the student's name on the name plate), ink marks/highlighting, tears, damaged or fraying corners, and loose binding. We do fan through the pages and look for obvious ink/pencil/highlighting. We do not take the time to inspect each page. If the student receives a book that is not acceptable and does not feel they can use the book, they should bring the book to Mrs. Wallace immediately.

Thank you!